

Mudchute Park & Farm – Barn Party Booking Form

Booking details:

Event date		Age range of children	
Event time		No. of children/adults	

Client's details:

Name:	Booking date:	
Address:	Mobile no:	
	Email:	

Room Hire only	£100 per hour (<i>Apr – Oct</i>) 9:30am – 2:30pm / (<i>Nov – Mar</i>) 10am – 3pm £60 per half hour	<input type="checkbox"/>
Animal Petting (All year)	<i>Additional:</i> £125 one member of staff will be present	<input type="checkbox"/>
Animal Feed	<i>Additional:</i> £1 per bag. Please state number of bags required.	<input type="checkbox"/>
Donkey Ride (Apr – Oct only)	<i>Additional:</i> £125 for up to 15 Children. £5 per head per additional child (no more than 30) aged 3yrs – 5yrs weighing less than 4 stones/25kg)	<input type="checkbox"/>

Terms & Conditions:

<ol style="list-style-type: none"> 1. £50 BACs deposit to secure the booking date 2. 10 days' cancellation notice for full £50 deposit refund. 3. The venue hire fee MUST BE PAID IN FULL 7 days before the party. If payment is not received within the 7 days, your event will be automatically cancelled. 4. No alcohol to be consumed at the premises at any times. If you are caught consuming alcohol you will forfeit agreement and event will be cancelled immediately. 5. 15 minutes before and 15 minutes after booking will be allowed for preparation and packing away. An additional charge of £60 if not vacated at agreed time. 6. Any more than 45 guests, your event will automatically be cancelled in adherence to our Insurance policy. 7. Any changes to the times of the function must be requested 5 days BEFORE the event. 8. Room booked as seen complete with chairs and tables 9. Outdoor area to be cleaned of rubbish by client. 10. Donkey Rides will be cancelled dependent the weather on the day. A full refund will be provided. 11. In adherence to animal welfare: Children heavier than 4 stones/25kg will not be permitted to ride a donkey. 12. Client(s) to vacate the premises at agreed booking time. 13. Any breakages or damages will be invoiced accordingly. 14. £130 per hour for extra hours/£90 per hour between 2:30pm - 4:30pm (Apr-Oct only)

Payment details:

	Amount	Date paid
Cost		
Deposit		
Balance outstanding		

Customer signature:	Date:
<i>Please tick the box if you wish to be added to our mailing list and receiving emails.</i>	
<input style="float: right;" type="checkbox"/>	

Comments		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; border-right: 1px solid black; padding: 2px;"><i>Office use:</i></td> <td style="padding: 2px;"><i>Booking reference Number:</i></td> </tr> </table>	<i>Office use:</i>	<i>Booking reference Number:</i>
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